

**DP World Vancouver N4 Communication to Shipping Lines:
New Features, Changes to Business Processes and Outstanding Tasks**

1. EDI requirements prior to N4 Go-Live

We require all Shipping lines to start sending Vermas files before N4 go-live and to start sending Baplie 2.2 EDI in addition to the Baplie version they send today.

Please see table below for Vermas sending status by shipping line. All those in the **Not sending VERMAS today** column please start sending us EDI messages, or if that is not possible, please send flat files ASAP.

Line	Sending VERMAS today	Not sending VERMAS today
APL	X	
CMA	X	
COS	X	
EMC		X
HSD		X
MRK	X	
MSC	X	
OCL	X	
PIL		X
SAF	X	
WSL		X
YML	X	

We will send N4 samples of outbound EDI messages to shipping lines by 19 May 2017. Please provide written confirmation that all EDI message types meet your requirements no later than 31 May 2017.

Line	EDI confirmation required
APL	Baplie 2.2, 322
CMA	Baplie 2.2, 322
COS	Baplie 2.2, 322
EMC	Baplie 2.2, 322
HSD	Baplie 2.2, 322
MRK	Baplie 2.2, 322, 810
MSC	Baplie 2.2, 322, 810
OCL	Baplie 2.2, 322
PIL	Baplie 2.2, 322
SAF	Baplie 2.2, 322
WSL	Baplie 2.2, 322
YML	Baplie 2.2, 322

DP World Vancouver N4 Communication to Shipping Lines: New Features, Changes to Business Processes and Outstanding Tasks

For EDI implementation please communicate directly with the following:

Miljan Cabrilo
Project Manager, Terminal Operating
System
T: +1 604 252.2557
E: miljan.cabrilo@dpworld.com

Leanne Way
Terminal Operating System Administrator,
IT
T: +1 604 252-2529
E: leanne.way@dpworld.com

2. LYNX

With the go-live of N4, DP World Vancouver will be deploying Lynx. Lynx is a Customer Service Portal and Gate Appointment System. Shipping Lines will be able to apply and release select holds using Lynx.

2.1. REGISTRATION

Lynx User Registration instructions are distributed with this documentation. Please apply for Lynx access before DP World Vancouver goes live with N4 to avoid delays post go-live in accessing and managing cargo information.

2.2. BOOKING MANAGEMENT

Shipping Lines will be required to manage booking information using Lynx prior to vessel cut-off rather than requesting DP World Customer Service to update information on their behalf.

Changing of container status and rolling containers after they are received by the terminal will be performed via Lynx. The DP World Customer Service team will not request protection of charges as it has done up to now, the charges will be generated automatically (as per contractual agreement or public tariff as applicable) based on the shipping lines instructions made using the Lynx application.

2.3. HAZARDOUS DECLARATION

With N4, DP World Vancouver is changing the process for submitting hazardous declarations for export containers. Rather than sending declarations by e-mail, shipping lines need to submit hazardous declarations using Lynx. Once submitted, declarations will be reviewed and approved by Customer Service before an appointment can be secured to deliver the container by truck. Hazardous Declarations for containers arriving by rail must also be submitted using Lynx. Declarations rejected during review will need to be resubmitted. Email notifications will be sent to the shipping line when a hazardous declaration is rejected with notes as to why it was rejected.

2.4. ON HIRES

Containers cannot be received by the terminal if they do not exist in N4. Shipping lines are the only group with the ability to create containers in N4 and will be responsible for updating the inventory as required. Inventory can be updated using the bulk update form in Lynx (Bulk On Hire Form).

**DP World Vancouver N4 Communication to Shipping Lines:
New Features, Changes to Business Processes and Outstanding Tasks**

2.5. EQUIPMENT DELIVERY ORDERS

Shipping Lines will be able to create and manage EDO releases using Lynx.

2.6. APPOINTMENT SEARCH

With Lynx, Shipping Lines are able to see all truck gate appointments that have been scheduled for their cargo.

2.7. REPORTS

Reports will be made available in Lynx.

2.8. TRAINING AND FURTHER ENQUIRIES

DP World Vancouver is deploying a version of Lynx that is at core similar to the version deployed and in use at Deltaport. DP World Vancouver will be providing documentation and videos covering how to use Lynx and new features unique to our terminal. These will be distributed during the week of 22 May 2017.

For further enquiries about Lynx please send an e-mail to the following address:
lynx.questions@dpworld.ca

3. SPECIAL STOWS

Customer Service are not going to be assigning special stow to containers going forward. Any shipping lines requiring special stow set against an export booking, will need to submit the request via EDI or set it manually using Lynx prior to container arrival to terminal. Please note charges may be applicable if special stow is updated after units are received by the terminal.

4. TRUCKER RELEASES

In N4, each shipping line will be associated with TLS licensed trucking companies that are permitted to move container cargo. A trucking release against an import container is no longer mandatory.

The trucking company to shipping line association will be updated in N4 based on shipping line instructions. Any required changes to the association must be submitted in writing to DP World Customer Service (customerservice@dpworld.ca). It is the responsibility of the shipping line to communicate the association list to DP World Customer Service.